

## **JES SPOOL RETENTION**

Date: September 30, 1995  
Revised: January 22, 2002  
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### **PURPOSE**

To establish Division policy regarding JES spool retention that provides for:

- use of JES spool for short term job verification;
- managing spool utilization; and,
- ensures that adequate spool storage is continually available.

### **SCOPE**

This policy applies to all employees and mainframe customers the Division of Information Technology Services.

### **BACKGROUND**

At the time a mainframe job has completed processing, output records are stored on JES spool for output to a device such as a printer. The output records are held in the output queue until they are printed or written to tape or DASD. If output, including JCL, is held by any method the entire job is retained in spool.

In order to manage increasing spool utilization it is necessary to establish a policy defining JES spool retention periods.

### **POLICY**

All output written to JES spool shall have a maximum retention of five (5) days. On the sixth day all output records associated with that job will be purged from the output spool. If it is necessary to retain output longer than five (5) days, output shall be saved using one of the following methods.

Output may be written to DASD or tape storage prior to writing it to spool using IEBGENER or other similar utility.



Output may be scheduled in CONTROL-D or written in output class 8 which is the generic output class managed by CONTROL-D. Output will be retained for thirty (30) days for online viewing, then purged.

